

## MEETING Minutes

**DATE: Monday, July 08, 2013 East Win Christian Church**

Meeting was called to order at 6:10 pm. Guests included Ms. Nicole Gates from the Mayor's office and Officers Cooper and Sims (?) from the Sheriff's department. During the first half of the meeting, the 2<sup>nd</sup> quarter (Q2) financial report was presented. At the time of the report, dues had been collected from 12 residents. During the meeting, dues were collected from 5 additional homeowners. It was suggested a report of paid participants be provided to block captains to assist them as they continue to contact and recruit homeowners. Special T-shirts for Block captains were also proposed. It was recommended that a chart showing paid memberships per block be placed on the website along with a list of block captains. D Mayes volunteered to serve as block captain for Juniper Ridge Drive and T Russell volunteered to serve for Long Creek Road. C Pittman, block captain for Espie CV, was recognized with a special award for the highest percentage of block participation.

There were only 13 people at the meeting so elections could not be held. S Story, a member of the executive committee, agreed to serve as association Treasurer. Volunteers were requested for the four remaining standing committees (finance, educational programs, special projects /beautification, and grievance with a minimum of 3 people per committee required). Five members agreed to serve, 2 on the educational programs committee and 3 on the special events committee. It was suggested that the Association initiate and implement a "*Bring a Neighbor*" program to encourage attendance and participation.

With only ~10% membership participation, the need for fundraisers and events to fund projects was emphasized. Several events were proposed and it was decided to initiate the planning of the 5k fundraiser.

The Sheriff's department conducted the second Neighborhood Watch training session and focused on observation skills and the reporting of suspicious activities. The officers also provided the monthly crime statistics for the neighborhood, which showed that most criminal activity was located outside of the neighborhood in the surrounding areas. The officers stated that the Richwood Hills neighborhood is located in district two of the Shelby County Neighborhood Watch and there is no substation in the immediate vicinity. The substation is located in Arlington. The officers also talked about the Vacation Check initiative in which homeowners can notify the department of vacation days and request extra security checks.

Ms. Gates presented the status of complaints and grievances submitted on behalf of the Neighborhood Association. There were two additional reports of vandalism and obstructive weeds at the intersection of Long Creek Rd and E Shelby Drive. Regarding the issue of the upkeep of the subdivision entrance and reverse frontages, she advised the Association to not maintain the area and allow the County to tend to the area and bill the homeowners directly. Meeting was adjourned at 7:30 pm.